



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Mike Carrigan, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, December 10, 2012

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:02 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:01 p.m.

2. Roll Call (Time: 2:02 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Mike Carrigan, Ron Schmitt, Assistant City Manager Steve Driscoll, City Attorney Chet Adams and Assistant City Clerk Teresa Gardner, PRESENT.

ABSENT: None

Staff Present: Jeff Cronk, Debi Hunt, Kim Laber, Todd Saxberg, Andy Hummel, Steve Keefer, Andy Koskie, Andy Flock, Neil Krutz, Tracy Domingues, Shauna Nelson, Adam Mayberry, Armando Ornelas, Eric Millette, Dan Marran, Brian Cason, Rich Brown

Invocation Speaker (Time: 2:03 p.m.)

There was no invocation speaker; a moment of silent prayer was observed.

Pledge of Allegiance (Time: 2:03 p.m.)

The Pledge of Allegiance was led by Council Member Lawson.

Comments from the Public (Time: 2:03 p.m.) - None

Approval of the Agenda (Time: 2:03 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

3. Recommendation to Approve Minutes of November 26, 2012 (Time: 2:03 p.m.)

3.1 Consideration and possible approval of the minutes of the regular Sparks City Council Meeting for November 26, 2012

A motion was made by Council Member Lawson, seconded by Council Member Ratti, to approve the minutes of the Regular Meeting of November 26, 2012 as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

4. Announcements, Presentations, Recognition Items and Items of Special Interest
 (Time: 2:04 p.m.)

4.1 Presentation by Washoe County Schools Superintendent Pedro Martinez

(Time: 2:04 p.m.)

Superintendent Pedro Martinez presented the following:

Washoe County Board of Trustees

Board Member	District	Term
Lisa Ruggerio	A South, Southwest, Including Incline Village	2016
John Mayer	B Sparks and parts of Sun Valley	2014
Barbara Clark	C North Valleys, Northern Half of Sun Valley, Spanish Springs	2014
Howard Rosenberg	D SE Reno, Old SW Reno	2016
David Aiazzi	E Northwest Reno, Verdi, Mogul	2016
Estela Gutierrez	F – At Large East half of Washoe Co.	2014
Barbara McLaury	G – At Large West half of Washoe Co.	2016

Mr. Martinez recognized Dan Carne for his service as a WCSD Trustee.

Introduction

- 4+ months on the job
- In the first 90 days, spent time listening and learning in the community including time at *Connecting the Superintendent* meetings:
 - Mendive Middle School (8/7)
 - Sepulveda Elementary School (8/16)
- These forums resulted in the compilation of my action plan

Action Plan – Strategic Plan

The action plan is not meant to create new initiatives or programs; instead the action plan **complements** the strategic plan by **prioritizing** the essential initiatives that address both long- and short-term challenges.

- **Goal 1: Academic Success** - Graduation; College Prep; Common Core; Signature Academy; ELL; Special Ed
- **Goal 2: Highly Effective Personnel** - Talent Management; Professional Growth Systems; Staff Development
- **Goal 3: Engage Community and Family** - Parents; Businesses; Website; Foundation
- **Goal 4: Positive Culture** - Bullying; Cultural Competency; Staff Celebration
- **Goal 5: Performance Management** - Accountability Framework; Data Warehouse; Department Reviews

Hot Topics

- Nevada Legislature
 - Board platform will likely include
 - Budget protection and enhancement
 - Capital projects funding

- Need for investment in older schools and dealing with overcrowding at suburban schools, particularly in Sparks

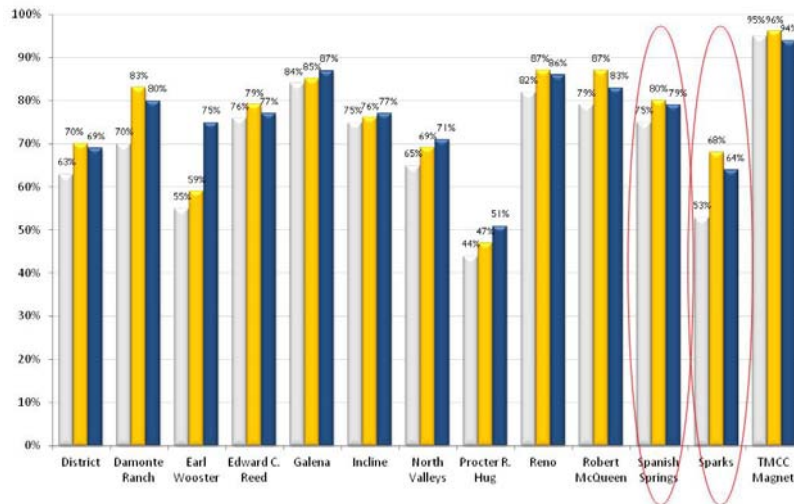
- Autonomy
- Early Childhood
- P-20 Alignment
- Rezoning in Spanish Springs

WCSD High School Signature Academies

- STEM Academies
- Technology Academies
- Health Sciences Academies
- Global Academies
- Career and Technical Education Academies
- Performing Arts Academy

High School Graduation Rates

2010-2012 Cohort Graduation Rates by School



Sparks Schools Highlights

- *Kate Smith* – National Title 1 Distinguished School
- Jason Childs named Nevada Elementary School Principal of the Year – *Florence Drake* (Virginia Palmer)
- Barbara Barker named WCSD Teacher of the Year – *Sparks Middle School*

Going Forward

- Continue to collaborate through:
 - Joint Board meetings
 - Shared Services committee
 - Bond oversight panel
 - Regular staff communication

Council Member Lawson expressed his satisfaction with the school district’s IB program and his recent experience with the career development program through his Rotary Club.

Council Member Carrigan discussed the possibility of waivers to allow community professionals to teach classes in the school district without having to go through the current process.

5. Consent Items (Time: 2:36 p.m.)

Item 5.2 was pulled by Council Member Smith. A motion was made by Council Member Ratti, seconded by Council Member Smith, to approve items 5.1 and 5.3 through 5.6 as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period November 8, 2012 through November 21, 2012. (FOR POSSIBLE ACTION)

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

5.2 Consideration and possible award of a contract for the Sparks Backflow Preventer Project Informal Quote to WWW Construction, Inc., in the amount of \$67,810. (FOR POSSIBLE ACTION)

An agenda item from Utility Manager Andrew Hummel recommending Council award the contract for the project to WWW Construction. This project will improve the storm drain system at two locations along the North Truckee Drain and two locations along the Truckee River (see attached map). The addition of backflow preventers will prevent debris and storm water from backing up into the existing storm drain system. There is no impact to the general fund.

Council Member Smith disclosed that although he doesn't benefit directly, his son-in-law works for WWW Construction, Inc. and he will abstain from voting.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve item 5.2 as submitted. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSTAINED. Passed unanimously.

5.3 Consideration and possible approval to purchase one John Deere 3720 tractor with bucket, and fertilizer spreader, and one John Deere Gator TX Turf utility cart from Renner Equipment in the amount of \$36,950.00. (FOR POSSIBLE ACTION)

An agenda item from Fleet and Facilities Manager Ron Korman recommending approval of the purchase of this equipment to replace existing equipment. Funds are available in the vehicle replacement program.

5.4 Consideration and possible approval of reimbursement to the City of Reno in the amount of up to \$101,889.14 for Sparks' share of an agreement with Carollo Engineers for the engineering design services associated with the Digesters- Gas System Upgrades Project at the Truckee Meadows Water Reclamation Facility. (FOR POSSIBLE ACTION)

An agenda item from TMWRF Operations Manager recommending approval of the reimbursement to the City of Reno for a contract with Carollo Engineers. This matter is scheduled to go before the Reno City Council on December 12, 2012 for approval to enter into a professional engineering services contract with Carollo Engineers for design of a Gas Conditioning system for TMWRF. Under the capital projects cost sharing agreement with Reno, Sparks will reimburse Reno based on the current ownership, 68.63% Reno and 31.37% Sparks. There is no impact to the general fund.

5.5 Review and possible approval of the 2013 Inter-Local Lease Agreement with the Washoe County School District, Transportation Department. (FOR POSSIBLE ACTION)

An agenda item from Recreation Supervisor Shauna Nelson recommending the Council adopt the 2013 Inter-Local Lease Agreement with the Washoe County School District, Transportation Department as outlined by staff. The City of Sparks Parks and Recreation Department has benefitted from this Annual Inter-Local Lease Agreement with the Washoe County School District for many years. This agreement allows us to use school buses in our continuing effort to provide quality programming during our summer, year-round, and holiday day camps. There is no impact to the general fund.

5.6 Consideration and possible approval to purchase a replacement nitrogen/chloride analyzer for the Truckee Meadows Water Reclamation Facility laboratory, from Hach Company, in the amount of \$53,517.70. (FOR POSSIBLE ACTION)

An agenda item from TMWRF Acting Plant Manager Kim Laber recommending approval to purchasing a Nitrogen/Chloride Analyzer. The nitrogen/chloride analyzer is an analytical tool used to measure nitrogen throughout the plant and chlorides at well monitoring locations. It is used daily to measure TMWRF's permit requirements and for providing process control data to the operational staff. There is no impact to the general fund.

6. General Business

6.1 Presentation, discussion and potential direction to staff regarding the August 2012 TriData Emergency Medical Systems Analysis Final Report and recommendations contained within the Final Report, and other emergency medical systems reports and studies that may be of interest. (FOR POSSIBLE ACTION)
(Time: 2:38 p.m.)

An agenda item from Fire Chief Andy Flock and District Health Officer Dr. Joseph Iser recommending Council direct staff to work with the Health District Staff and our partners at the cities and counties on reviewing and implementing the appropriate recommendations from the recent stakeholders task force and TriData study. In 2011, a Multi-Stakeholder EMS Task Force which included citizens, REMSA, State EMS, Board of Health, ER Physicians and Fire Agencies recommended TriData Division, System Planning Corporation to conduct a comprehensive analysis for the countywide emergency medical system. The TriData Emergency Medical Services Systems Analysis Final Report was completed and submitted August 2012. The report provides an executive summary, the body of the report, and a summary of recommendations.

Dr. Isner presented the following:

EMS Timeline

Pre-1986

- 1986 Ambulance System Study
- 1994 Medical First Response Study
- 2009 Fire and Fire Based Emergency Medical Services

Master Plan

- 2010 REMSA Benchmark Report
- 2010 BCC Directed Evaluation of EMS
- 2011 BCC Appointed EMS Task Force
- 2012 BCC Commissioned Emergency Medical System

Analysis (TriData Report delivered August 2012)

Related Action in October/November

October 18, 2012 (Washoe County BCC): Direction to place on today's agenda among other issues, three key points regarding the Emergency Medical System in Washoe County (from TriData Study):

- "Fix Dispatch" (note: at least 10 TriData recommendations related to Dispatch);
- Open the REMSA Franchise Agreement: specifically invite REMSA to participate; Reno, Sparks and Washoe County be participants in the franchise negotiation;
- Develop an EMS Agency that has authority and oversight in Reno, Sparks and Washoe County.

October 25, 2012 (District Board of Health): Directed Washoe County Health District staff to begin work on taking the lead on reviewing and implementing the appropriate recommendations from the recent stakeholder task force and working with our partners at the Cities and County to bring forth recommendations back to the District Board of Health. (Note: 38 TriData recommendations).

November 7, 2012 (Reno Council): Directed staff to work on implementation of appropriate TriData recommendations where the City has authority for implementation, and to work with Health District in implementation of those recommendations.

Related Action in November/December

November 19, 2012 (Managers' Meeting): Washoe County Manager, Reno City Manager, Sparks City Manager, and District Health Officer met to discuss the next steps in the EMS review process, including the three key points outlined at the October 18, 2012 meeting.

December 10, 2012 (Sparks City Council): First hearing by Sparks City Council introduced by Chief Flock and presentation by Dr. Iser, District Health Officer. Expect direction to Sparks staff and Health District for implementation of three key points.

December 13, 2012 (District Board of Health): To obtain updates from previous meetings and further provide direction to WCHD staff.

December 18, 2012 (Washoe County BCC): Expected additional discussion related to possible concurrent meeting in January.

Council expressed concern with the franchise agreement and if it would be opened voluntarily, the financial responsibility and potential liability, and many items included in the franchise.

A motion was made by Council Member Ratti, seconded by Council Member Carrigan, to direct staff to work with the Health District Staff and our partners at the cities and counties on reviewing and implementing the appropriate recommendations from the recent stakeholders task force and TriData study. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.2 Consideration and possible ratification of Resolution #3228, declaring a disaster area and state of emergency in the City of Sparks due to flood event beginning 11/29/12. (FOR POSSIBLE ACTION) (Time: 3:20 p.m.)

An agenda item from Assistant City Manager Steve Driscoll recommending ratification of Resolution No. 3228, declaring a disaster area and state of emergency in the City of Sparks due to a flood event. The Nevada Department of Emergency Management alerted the City administration that a major storm event would occur on 11/29/12 - 12/3/12. City emergency teams opened the EOC and on 11/30/12, it was determined that a major event was imminent. Mayor Martini declared a state of emergency at 2:00 p.m. on 11/30/12 and the State DEM was notified at 2:17 p.m. Council Members commended staff on their emergency preparedness.

A motion was made by Council Member Smith, seconded by Council Member Carrigan, to ratify Resolution No. 3228, declaring a disaster area and state of emergency in the City of Sparks due to a flood event. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.3 Consideration and possible ratification of expenditures related to the emergency flood event beginning 11/29/12. (FOR POSSIBLE ACTION) (Time: 3:24 p.m.)

An agenda item from Assistant City Manager Steve Driscoll recommending ratification of expenditures related to the flood event of 11/29/12. All expenses have not been compiled and Mr. Driscoll requested this item be continued.

A motion was made by Council Member Lawson, seconded by Council Member Carrigan, to continue this item to the January 14, 2012 Council meeting. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.4 Consideration and possible approval of the Mayor's recommendation of appointments to the Airport Noise Advisory Panel, the Sparks Planning Commission, the Western Nevada Development District and the Sparks Parks and Recreation Commission. (FOR POSSIBLE ACTION) (Time: 3:26 p.m.)

An agenda item from City Manager Shaun Carey recommending Council confirms the Mayor's appointments of George Graham to the Airport Noise Advisory Panel, and Tom Lean and George Cammarota to the Sparks Planning Commission. There are two additional vacancies for the Airport Noise Advisory Panel; one vacancy for the Western Nevada Development District and one vacancy for the Sparks Parks and Recreation Commission to be appointed after additional applications are received.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to confirm the appointments of the Mayor to the Airport Noise Advisory Panel and the Sparks Planning Commission. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.5 Consideration and possible adoption of Resolution No. 3227, directing the County Treasurer to give notice of the sale of properties subject to the lien of a delinquent assessment; ratifying all actions previously taken; and providing other matters properly relating thereto. (FOR POSSIBLE ACTION) (Time: 3:26 p.m.)

An agenda item from Accounting Manager Debi Hunt recommending the Council adopts Resolution No. 3227 directing the County Treasurer to give notice of the sale of properties that are subject to the lien of a delinquent assessment. There is the potential of collection of delinquent assessments.

A motion was made by Council Member Smith, seconded by Council Member Lawson, to adopt Resolution No. 3227, directing the County Treasurer to give notice of the sale of properties subject to the lien of a delinquent assessment; ratifying all actions previously taken; and providing other matters properly relating thereto. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously.

6.6 Consideration and possible acceptance of the City's Comprehensive Annual Financial Report (CAFR) for fiscal year 2011-2012, and review and possible approval of the City's Plan of Corrective Actions relating to our auditors' conclusion regarding the City of Sparks' compliance with Nevada Revised Statutes and Administrative Code as identified in the annual audit process. (FOR POSSIBLE ACTION) (Time: 3:32 p.m.)

An agenda item from Financial Services Director Jeff Cronk recommending the Council accept the Comprehensive Annual Financial Report as presented and review and approve the Plan of Corrective Action for fiscal year 2011-2012 and authorize the CAFR to be distributed to interested parties as well as be submitted to the Government Finance Officers Association (GFOA) for consideration for its Certificate of Achievement for Excellence in Financial Reporting award. The fee associated with the GFOA award program is approximately \$580.

Mr. Cronk said there were three issues that caused the department to request an extension for the CAFR filing and they were the reorganization implemented last year, the conversion to a new fixed asset module, and the discovery of an allocation error related to maintenance services. The final adjustment from the general fund to correct the maintenance worker allocation error was approximately \$967,000 and is noted on pages 9 (financial statement), 54 (note 17) and 154 (audit findings) of the CAFR.

Council Member Schmitt stated concern with potential liability and Mr. Cronk said it should only be recorded if there is a reasonable likelihood of a liability and a reasonable estimation is available. Remote likelihood of a liability should not be included.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to accept the Comprehensive Annual Financial Report and approve the Plan of Corrective Action for fiscal year 2011-2012 as presented and authorize the Financial Services Director to distribute to interested parties as necessary. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

7. Public Hearing and Action Items Unrelated to Planning and Zoning – None

8. Planning and Zoning Public Hearings and Action Items - None

9. Comments

9.1 Comments from City Council and City Manager (Time: 3:39 p.m.)

Council Members wished all a Merry Christmas and Happy New Year and safe holidays.

9.2 Comments from the Public (Time: 3:40 p.m.)

Public Comment was received by Mr. Christopher Corbett representing PANDA, People Against the National Defense Authorization Act. Mr. Corbett asked that NDAA nullification be placed on a future agenda for further discussion.

10. Adjournment (Time: 3:43 p.m.)

Council was adjourned at 3:43 p.m.